



PREPARATORY COURSE FOR ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)



The LSBF Story

LSBF in Singapore was established in 2011 with the support of LSBF in UK, under the Royal Patron, His Royal Highness Prince Michael of Kent GCVO. The School has grown exponentially, receiving numerous awards and accreditations in Singapore and boasting two impressive campuses, right in the heart of the Central Business District.

LSBF in Singapore equips its students with the requisite knowledge and skills through six unique business units – School of Professional Education, School of Business, School of Hospitality, School of English, Chinese Business Department and Executive Development. With its highly reputed lecturers, holistic student services and resources, LSBF in Singapore is committed to break down geographical barriers by providing the highest quality education to students from every corner of the globe.



HRH Prince Michael of Kent GCVO

As patron of the London School of Business and Finance, His Royal Highness **Prince Michael of Kent GCVO** is committed to encouraging the next generation of entrepreneurs.

Why Study ACCA with LSBF?



ACCA Platinum Provider

LSBF in Singapore is an ACCA Approved Platinum Learning Partner, the highest and most prestigious form of recognition of a tuition provider's quality and success in teaching students throughout their ACCA qualification



Highly Experienced Tutors

We have highly experienced tutors who deliver an exceptional preparatory course to all of our students. We recruit only renowned lecturers in the industry, lecturers who have used their talent, expertise and passion to achieve impressive pass rates.



City Campus

Studying at our Singapore institute, located at Central Business District, you'll be right in the heart of the city, surrounded by excellent infrastructures and within easy reach of everything that Singapore has to offer. We are situated at Springleaf Tower and GB Building, just 5 minutes walk from Tanjong Pagar MRT.



Videos by our Local Tutors[^]

A series of online videos recorded by our local tutors to support our students. This will provide the option of studying at own time and pace as students may watch them as many times as they wish for greater understanding and retention of key concepts.

[^]no video for F1 to F4 papers



Flexible learning

We firmly believe that our students should be able to choose the way they study, customising their course to suit their needs. Hence, we offer full-time and part-time classes with online tutorial support. With LSBF Online, our students will have access to lectures, all just a click away.



Never Miss a Note™

Our students will never have to worry about missing a class again as tutor notes are made available in soft copy. Reviewing class notes and lessons is a superb way to consolidate learning and make absolutely certain each topic has been understood fully.



Mock Examination

To ensure exam success and to enable students to track their progress, each course includes a mock examination, allowing the students to test themselves and better prepare for their ACCA examinations.



ACCA Prize Winner Reward

LSBF believes in rewarding students for their hard work and achievements. If you become our next ACCA Prize Winner and choose to continue to study with us, you'll receive a prize winner reward* from us.

Preparatory Course for ACCA

The Preparatory Course for ACCA Examination gives students an excellent start in core accountancy skills and can help them to gain more specialist knowledge to build a successful career in finance. Students who study the ACCA may also choose to gain a BSc (Hons) in Applied Accounting from Oxford Brookes University.

Entry Requirements for Singapore ACCA Qualification

There are various entry points on to the ACCA Qualification, depending on your previous academic qualifications.

Professional Examination Route (PER)

- 18 years old and above

Plus any of the following:

- Two GCE 'A' Levels and three GCE 'O' Levels or their equivalent (in five separate subjects including English and Mathematics), or
- Polytechnic Diploma, or
- Recognised University degree, or
- 3 LCCI Higher passes (including passes or diploma) Plus 2 LCCI Intermediate Level passes (in five separate subjects including Mathematics & English)
- Certified Accounting Technician (CAT) qualification FIA Diploma in Accounting and Business

Graduate-entry route

Students with relevant qualifications (accredited by ACCA) may be eligible for exemptions. This includes Diploma, Degree and Masters.

English Language

ACCA classes are conducted in English. If you do not have:

- IELTS score of 5.5 and above, or
- TOEFL IBT score of 74 and above or its equivalent, or
- Proof of minimum 12 years of education with English as a medium of instruction

You are encouraged to enrol for LSBF's English language programme before you embark on the ACCA qualification. Please contact our Education Consultants for more information on the English placement tests.

For more information, please refer to

<http://www.accaglobal.com/sg>

Course Duration

36 months (full-time/part-time)

Course Intakes

- **Main classes:** January and July
- **Revision classes:** May and November
- **Revision Plus classes:** February and August

For details, visit www.lsbf.edu.sg/acca-course-schedule

Career Opportunities

Upon graduation, work opportunities for students include:

- Audit
- Financial and Credit Management
- Financial Reporting
- Management Accounting
- Strategic Business Planning
- Taxation
- Treasury Management

Student Pathways

Available exclusively to ACCA, students who wish to obtain a degree while studying towards the ACCA qualification can go on to pursue the Oxford Brookes University BSc (Hons) Degree in Applied Accounting*

*Subject to eligibility





Revision Plus

Revision should not be about learning what you've already know – Our experience shows that a focused ACCA revision programme can substantially improve the prospects of students passing their ACCA exams.

Revision+ is about converting knowledge into marks, and taking up this programme could add a significant amount of marks to your exam score. More specifically, it is about:



Understanding the examiner's mind



Managing your limited time



Applying techniques to exam questions



Identifying marks to score

Who is the programme tailored for?

The Revision Plus is catered to any ACCA students who wish to sit or re-sit their exam sittings. It is also beneficial for ACCA students who wishes to complete their re-sits within 3 months, while still keeping within their original study time frame for the main classes' papers.

When will the programme happen?

Classes will be held in August and February. Do approach or contact our friendly education consultants for the latest schedule.

ACCA Modules

ACCA consists of 16 papers, divided into four modules:

Knowledge - 3 papers | Skills - 6 papers | Essentials - 3 papers | Options - 2 papers (from a choice of 4)

Knowledge

F1 Paper Accountant in Business

To develop knowledge and understanding of the business environment and the influence this has on how organisations and accountants operate, and of the role of the accountant and other key business functions in contributing to an efficient, effective and ethical organisation, and to build knowledge and understanding of the basic principles of effective management.

F2 Paper Management Accounting

To develop knowledge and understanding of how to prepare and process basic cost and quantitative information to support management in planning and decision-making in a variety of business contexts.

F3 Paper Financial Accounting

To develop knowledge and understanding of the underlying principles, concepts and regulations relating to financial accounting and technical proficiency in the use of double-entry accounting techniques, including the preparation of basic financial statements and include preparation of basic consolidated financial statements and interpretation of financial statements.

Skills

F4 Paper Corporate and Business Law (Singapore)

To develop knowledge and skills in the understanding of the general legal framework, and of specific legal areas relating to business, recognising the need to seek further specialist legal advice where necessary.

F5 Paper Performance Management

To develop knowledge and skills in the application of management accounting techniques to quantitative and qualitative information for planning, decision-making, performance evaluation and control.

F6 Paper Taxation (Singapore)

To develop knowledge and skills relating to the tax system as applicable to individuals, single companies, and groups of companies.

F7 Paper Financial Reporting

To develop knowledge and skills in understanding and applying accounting standards and the theoretical framework in the preparation of financial statements of entities, including groups, and how to analyse and interpret those financial statements.

F8 Paper Audit & Assurance

To develop knowledge and skills in the process of carrying out the assurance engagement and its application in the context of the professional regulatory framework.

F9 Paper Financial Management

To develop knowledge and skills expected of a financial manager - relating to issues affecting investment, financing, and dividend policy decisions.

Essentials

P1 Paper Governance, Risk and Ethics

To apply relevant knowledge, skills, and exercise professional judgment in carrying out the role of the accountant relating to governance, internal control, compliance, and the management of risk within an organisation - in the context of an overall ethical framework.

P2 Paper Corporate Reporting (Singapore)

To apply knowledge, skills, and exercise professional judgment in the application and evaluation of financial reporting principles and practices in a range of business contexts and situations.

P3 Paper Business Analysis

To apply relevant knowledge, skills, and exercise professional judgment in assessing strategic position, determining strategic choice, and implementing strategic action through business process and structural change, coordinating knowledge systems and information technology, and by managing quality processes, projects, and people.

Options

Choose any 2:

P4 Paper Advanced Financial Management

To apply relevant knowledge, skills, and exercise professional judgment as expected of a senior financial executive or advisor, in taking or recommending decisions relating to the financial management of an organisation.

P5 Paper Advanced Performance Management

To apply relevant knowledge, skills, and exercise professional judgment in selecting and applying strategic management accounting techniques in different business contexts and to contribute to the evaluation of the performance of an organisation and its strategic development.

P6 Paper Advanced Taxation (Singapore)

To apply relevant knowledge, skills, and exercise professional judgment in providing relevant information and advice to individuals and businesses on the impact of the major taxes on financial decisions and situations.

P7 Paper Advanced Audit & Assurance (Singapore)

To apply relevant knowledge, skills, and exercise professional judgment in analysing, evaluating, concluding and reporting on the assurance engagement and other audit and assurance issues in the context of best practice and current developments.

ACCA Examination Regulations

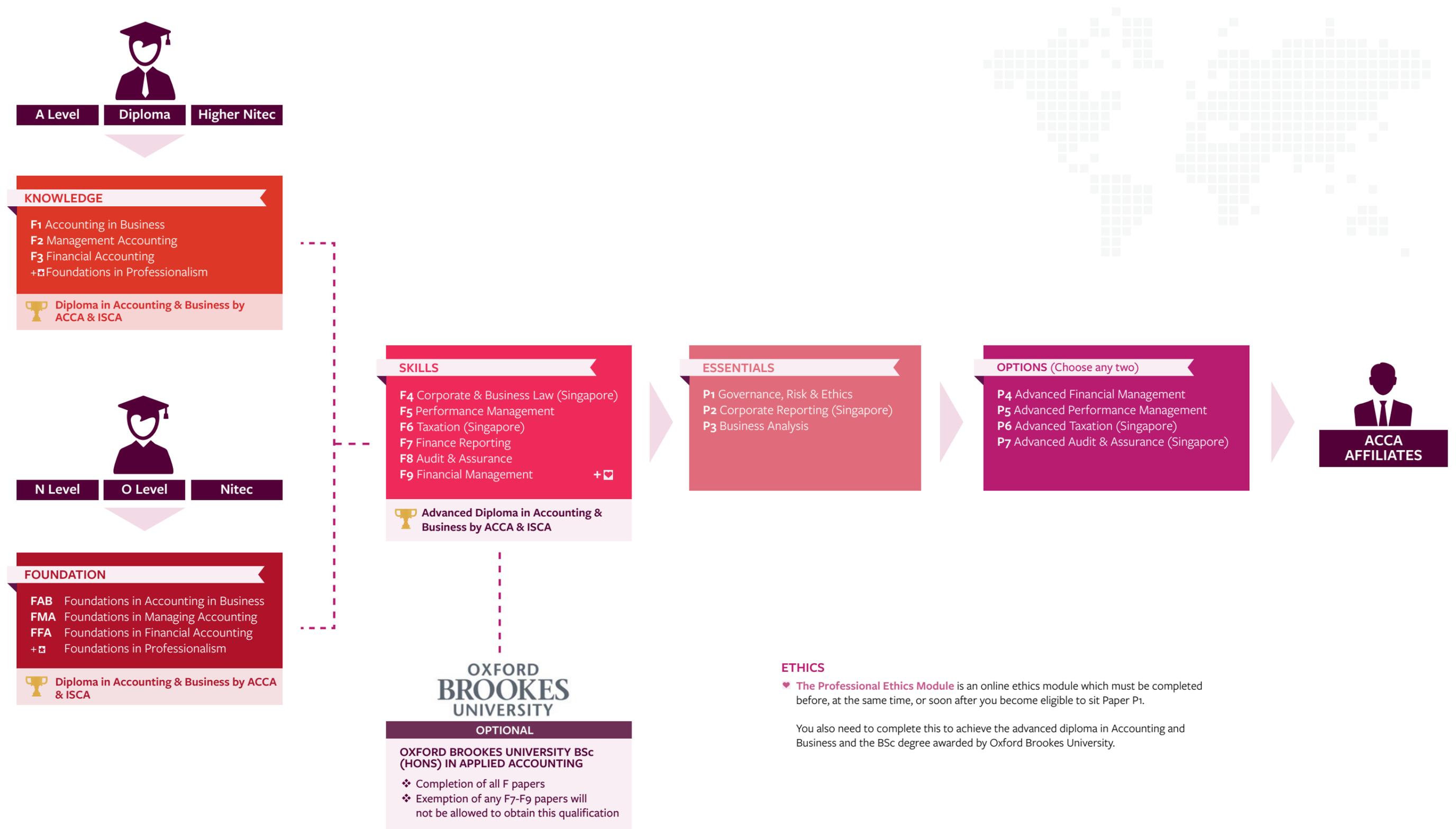
- ACCA consists of 16 papers which are divided into 4 modules. Students must attempt the ACCA examinations in modular order. The ACCA modules are:
 - Knowledge Papers: F1 - F3
 - Skills Papers: F4 - F9
 - Essentials Papers: P1 - P3
 - Options Papers: P4 - P7 (Choose any 2 papers)

Note: Students are now able to take or retake any "P" papers in whatever order they are comfortable with. It will no longer be compulsory to finish the Essential "P1 to P3" papers first before being allowed to progress on to the Optional "P4 to P7" papers.

- Students may sit for a maximum of four papers in one examination sitting.
- Students are required to pass all 14 papers. The pass mark is 50% for all examinations.
- Papers within a module may be sat in any order but ACCA recommends that students should sit for these papers in chronological order.
- In addition to the above 14 papers, students are required to study and sit for an online module in Professional Ethics. It is recommended that students attempt this when they attempt the P1 paper.

Programme Pathway Overview

ACCA offers various entry points so you can start your ACCA studies at the right level, based on your previous qualifications.





ACCA/Oxford Brookes University BSc (Hons) in Applied Accounting - Mentorship Programme

Students studying for the Preparatory Course for ACCA now have the opportunity to obtain a degree from Oxford Brookes University, a recognised and highly respected UK University.

Jointly designed by the ACCA and the Oxford Brookes University, this degree enables ACCA students to obtain a BSc (Hons) in Applied Accounting, upon successful completion of the ACCA Fundamental Level examinations.

Eligibility

Students studying for the Preparatory Course for ACCA are automatically opted into the Oxford Brookes University BSc (Hons) in Applied Accounting programme upon registering for the ACCA qualification.

Before commencing the Oxford Brookes University BSc (Hons) in Applied Accounting programme, you must successfully complete the ACCA Fundamental Level examinations F1 to F9 and complete the Professional Ethics module.

To be awarded the BSc (Hons) in Applied Accounting, you must:

- Be registered with Oxford Brookes University ie have opted-in to the BSc degree scheme.
- Hold a recognised English language qualification certificate and transcript (if applicable), which must be submitted and approved by ACCA, before passing F7, F8 and F9. For more information, please download the Recognised English language qualifications document from the 'Related documents' section of this page.
- Pass the three ACCA Fundamentals papers F7, F8 and F9 and successfully complete all nine Fundamentals level papers.
- Complete the ACCA Professional Ethics module according to the Research and Analysis Project submission dates.
- Complete and pass the Oxford Brookes University Research and Analysis Project.

The degree must be completed within 10 years of your initial registration onto ACCA's professional qualification otherwise your eligibility will be withdrawn.

**Admission requirements, dates of submission/results are set by Oxford Brookes University and may be subject to change.*

English language requirement

If you possess any of the English language qualification below, you have met ACCA's English language requirement for the BSc degree scheme.

- A Pass in UK O Level English at grade C or above.
- Qualification IELTS - 6.0 overall with 6.0 in reading and writing, 5.5 in listening and speaking for Law, Psychology, Architecture, English, Accounting and Finance

For complete list, please check on <http://tinyurl.com/ACCAGlobalOBU>

LSBF ACCA Faculty



Yvonne Goh

F6, P6

Yvonne is an expert in Taxation modules, she was author of multiple Exam Kit for CAT and ACCA papers. She is an ACCA member and has more than 12 years of teaching experience in Accounting & Taxation.



Ramesh Balakrishnan

F4

Ramesh holds a Bachelor of Laws from the University of London. With his serious and no-nonsense personality, Ramesh Balakrishnan commands his students' attention. He is famed for making the law subject easy to understand with charts, mind-mapping, past-years analysis, tutorials, interrogammes, assignments, time test and mock exams.



Saminathan S/O Malayandi

F7, F9, P2, P4

A renowned tutor in Singapore with more than 15 years of experience, Sami's teaching techniques are highly regarded among his students and his classes are always fully booked. He was conferred with a Masters in Economics, specialising in Accounting and Finance, from Megatrend University, Graduate School of Business, Belgrade and a Bachelor degree in Economics from National University of Singapore.



Domnic Danaraj Peter

F1, P1, P3

A highly experienced lecturer, Domnic has been teaching a wide variety of accountancy courses since 1990. Students will love his highly-engaging teaching style, coupled with his signature humour which he brings to classes to make them more interesting.



Roy Goh

F5, F7, P2, P5

Roy has made quite a reputation for himself. He is famed for being most ACCA students' "Favourite" lecturer. Candid and approachable, Roy has 15 years of ACCA teaching experience.



Daniel Chee

ACCA Papers: F8, P1, P7

Adjunct Associate Professor Chee Hay Kheong (FCA Singapore, FCPA Australia), spent more than 13 years in a Big 4 audit firm in Singapore and in audit and consulting in London before joining a Korean conglomerate as its General Manager in the venture capitalist division.



Ghan Shyam Dubey

F2, F3, F5

Students will gain from Ghan's extensive and valuable working experience ranging from external audit to investment banking. He started his career with KPMG and then progressed to investment banks like Credit Suisse and Royal Bank of Scotland. He knows exactly what it takes for ACCA students to achieve positive results.

HEAR FROM OUR ACCA PRIZE WINNERS



The reason why I chose LSBF Singapore because the tutors are totally committed. The lecture notes are also specially customised for the students, placing emphasis on important areas and ensuring that it is easy to understand for students.



Allen Liao
ACCA Prize Winner, June 2015

Admission Procedures

Each application received is considered on its own merits, taking into account educational, professional and personal experience.

To register for ACCA tuition, please visit us at our campus at Springleaf Tower with your highest certificate, transcript and a copy of your identity proof.

Local Students:

- Pre-Course Counselling
- Entry requirement / ACCA registration
- Application
- Acceptance / Student Contract
- Payment

International Students

- Pre-Course Counselling
- Entry requirement / ACCA registration
- Application
- Acceptance / Student pass application
- IPA / Student Contract
- Payment

For more information on the admission procedures and supporting documents required, please visit us at www.lsbf.edu.sg/students/how-to-apply

Fee Protection Under The Insurance Scheme (FPS Insurance Scheme)

The Fee Protection Scheme (FPS) serves to protect students' fees in the event a private education institution is unable to continue operation due to insolvency, and/or regulatory closure. The FPS also protects students, if the private education institution fails to pay penalties or return fees to the students arising from judgment made against it by the Singapore courts. The FPS is applicable to all students regardless of nationality and the type of passes held by the students, i.e. dependent's pass, student's pass, work permit etc.

Visit www.LSBF.edu.sg/Fee-Protection-Scheme for more information.

Medical Insurance

LSBF has appointed AXA Insurance as the medical insurance provider. It is compulsory for all students to have medical insurance coverage for their hospitalisation and related medical treatments throughout their course duration.

Singapore citizens, permanent citizens and international students (not on the Student Pass) and students under corporate sponsorship or corporate agreement between the private education institution and their sponsor organisations can be exempted from the medical insurance scheme if they can show proof that they are already covered by their own medical insurance.

For more information on the medical insurance coverage, please visit www.lsbf.edu.sg/medical-insurance

Refund Policy

Cooling-off Period

LSBF offers students a cooling-off period of 7 working days after signing their student contract. LSBF would provide student with maximum refund of 70% should the student withdraw within 7 working days after signing the student contract. After the cooling-off period, the Refund Policy would apply as follows:

% of [the aggregate amount of the fees]	If Student's written notice of withdrawal is received
70%	("Maximum Refund") More than thirty (30) days BEFORE the course commencement date
50%	More than fifteen (15) days but Less than thirty (30) days BEFORE course commencement date
15%	More than seven (7) days but Less than fifteen (15) days BEFORE course commencement date
5%	Less than seven (7) days BEFORE course commencement date or Less than fourteen (14) days AFTER course commencement date
0%	More than fourteen (14) days AFTER the course commencement date



One of the reasons why I chose to study ACCA with LSBF was the calibre of the tutors and its excellent location in Central Business District.



Garrick Wong
ACCA Prize Winner, Dec 2012
Now an Associate, Ernst and Young LLP



By assembling an 'all-star' lecturer team, LSBF has made it easy for me to decide on which lecturers' courses to sign up for.



Choong Song Hon
ACCA Prize Winner, Dec 2013



It's enlightening faculty with celebrity lecturers made LSBF one of the most conducive places to study ACCA.



Mega Mohnot
ACCA Prize Winner, Jun 2014



I switched to LSBF for its team of very experienced tutors with excellent teaching skills, and also for the friendly and supportive LSBF staff.



Woo Yen Nee
ACCA Prize Winner, Jun 2014

Contact Us

London School of Business & Finance

Springleaf Tower
3 Anson Road, #06-01
Singapore 079909

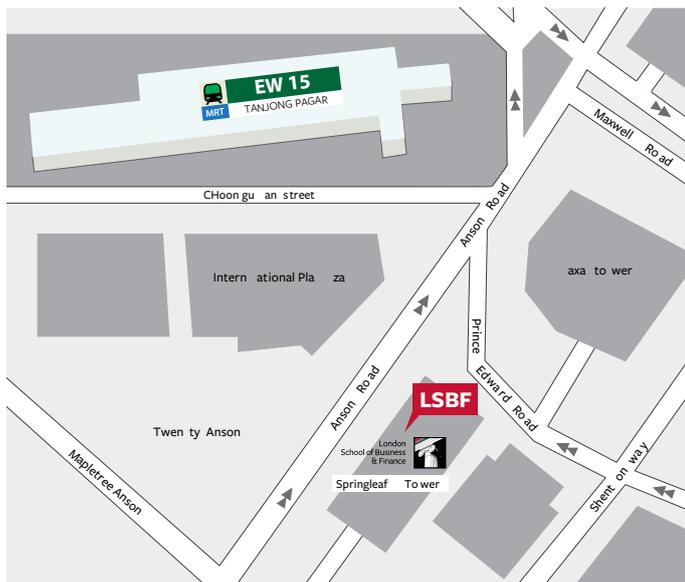
Tel: **+65 6580 7700** Fax: **+65 6438 2478**

Email: **Info@LSBF.edu.sg**

Opening Hours

Mondays - Fridays	9am - 9pm
Saturdays	9am - 1pm
Sundays	Closed

Closed on all Public Holidays



Directions to Springleaf Tower

By Bus:

The nearest is Bus Stop No. 03223 (International Plaza) and 03218 (Opposite MAS Building)

By Train:

The nearest MRT Station is EW15 Tanjong Pagar Station. Take Exit H to the entrance of Springleaf Tower.

By Car:

If you are driving, please park your car at the public car parks in Tanjong Pagar, for instance, International Plaza 10 Anson Road, (079903)



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LSBF.edu.sg/ACCA

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Our Vision

To become the global destination of choice to achieve academic, personal and professional success.

Our Mission

We prepare our students for leadership excellence and success in their chosen field. We provide them with the best mix of education and practical industry experience supported by excellent student services conducive to learning; contributed by committed staff.

Our Organisation Culture

We are one team; we care.

Core Values

- Excellence
- Integrity
- Care
- Respect
- Team Spirit